



A UNIT OF MARIAN EDUCATIONAL SOCIETY

ST. FRANCIS DE SALES SCHOOL

SATGAON, NARENGI, GUWAHATI

TOUCHING LIVES, BUILDING FUTURE

CBSE AFFILIATION NO: 230076
SCHOOL CODE: 35163

 www.sfsguwahati.ac.in

REF. NO. **SFS/PR/LET/053**

DATE **1/06/2023**

To
The Parents & Students,

Subject: - Information regarding documentation of newly admitted students for the session 2023-24.

Greetings from SFS Guwahati.

This is to inform you that those students who have newly taken admission in this session i.e., 2023-24 from Classes LKG - XII are requested to submit their documents to the respective Class Teachers during the PTM scheduled on 10th June 2023. The documents include the following-

1. Original Copy of Transfer Certificate (Classes II - XII).
2. Original Copy of Transfer/ Bonafide / Provisional Certificate (Classes LKG - I)
3. Xerox Copy of Birth Certificate.
4. Xerox Copy of Marksheet of the previous class Final Examination.
5. Xerox Copy of Caste Certificate (if there is any).
6. Xerox Copy of Migration Certificate (Classes XI & XII coming from different boards)

NOTE - ALL THE DOCUMENTS ARE COMPULSORILY TO BE SUBMITTED ON THE MENTIONED DATE WITHOUT ANY FAIL.

Thanking you in anticipation.
God Bless You!



Regards,
Fr. George Thomas
Principal

PRINCIPAL
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